Prerequisites: Workspace One Enrollment   Infosec Ticket Requesting APP   Device Info (Make and model)
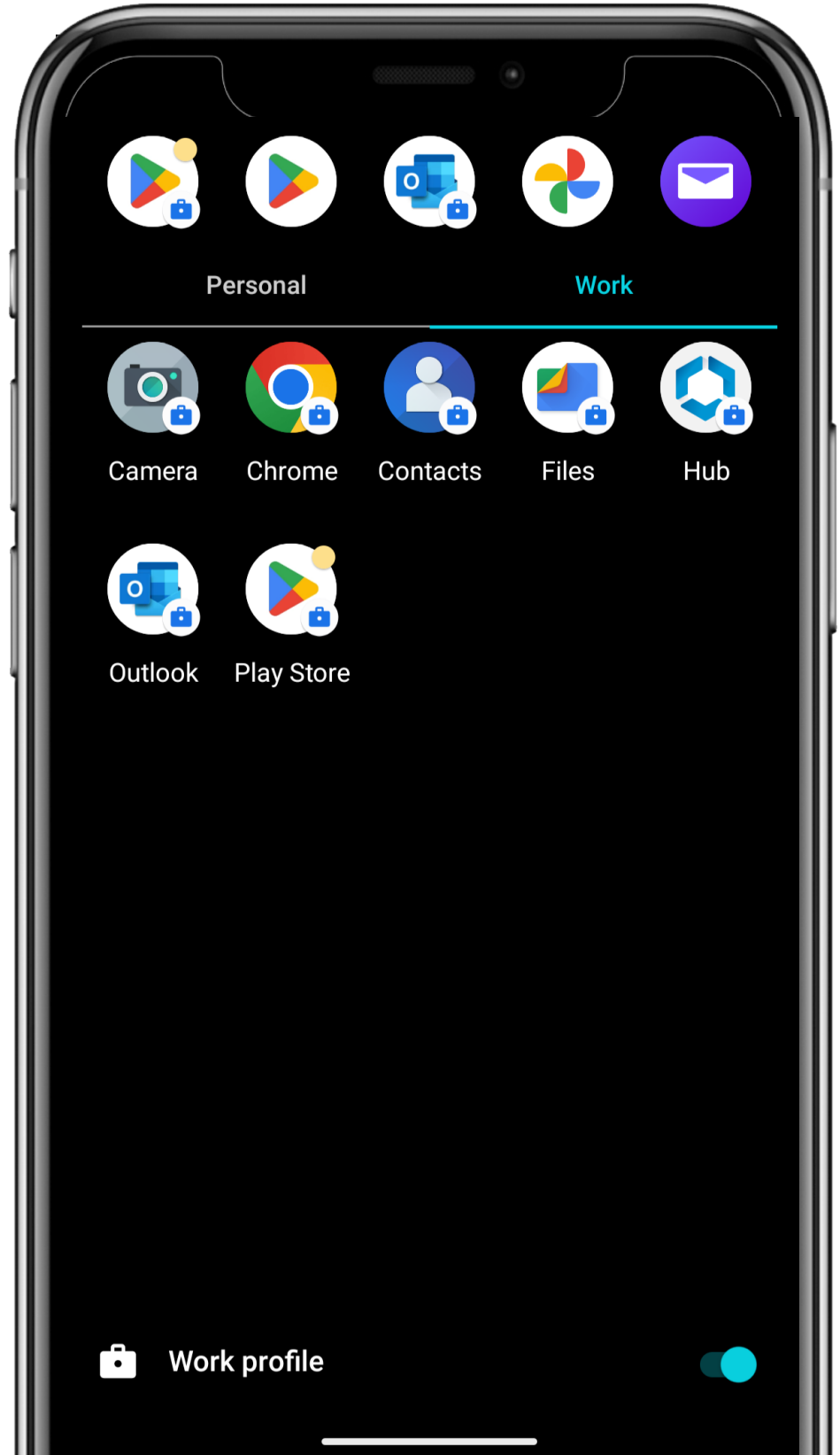
Applications Used: Workspace One, Outlook
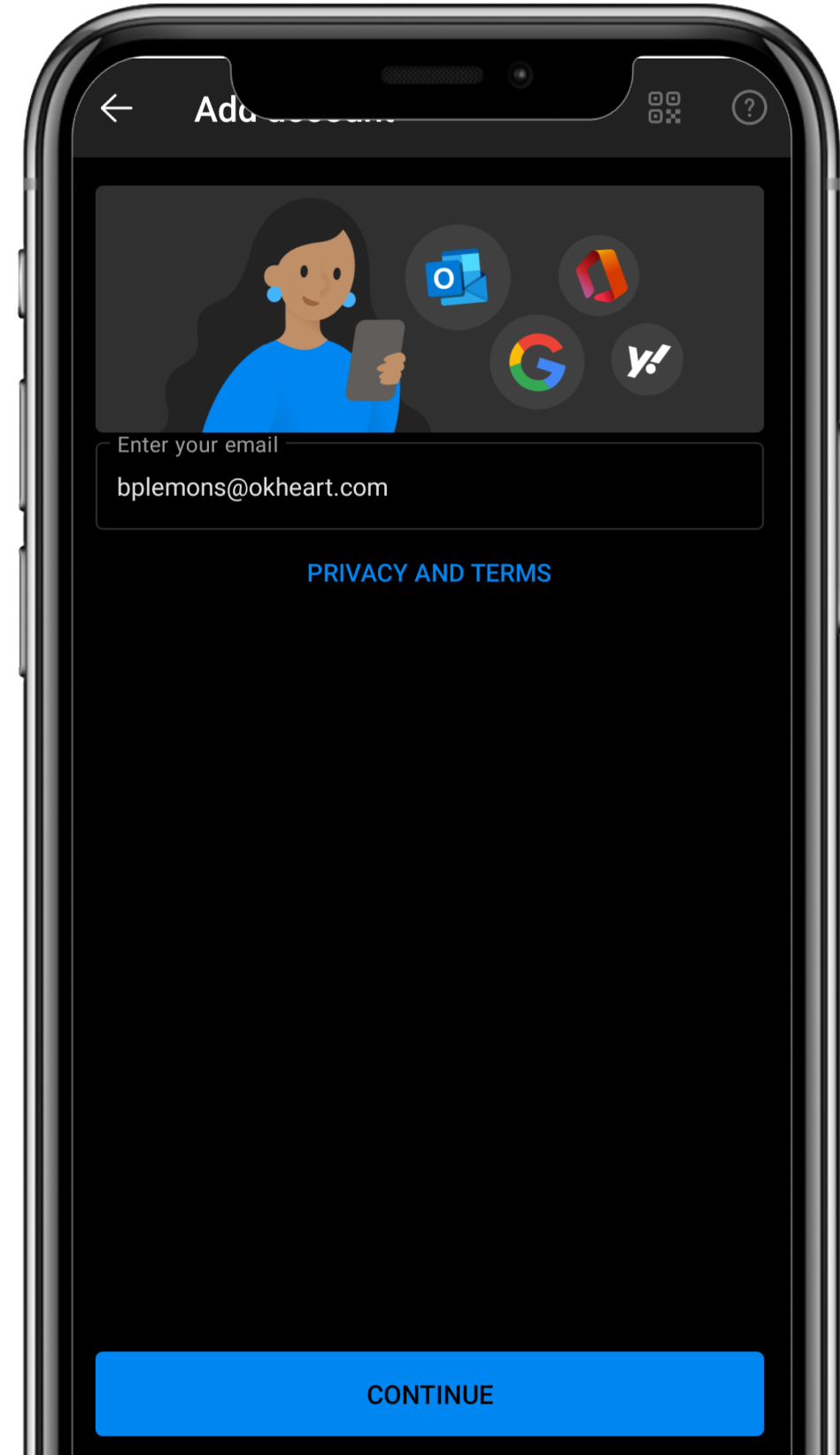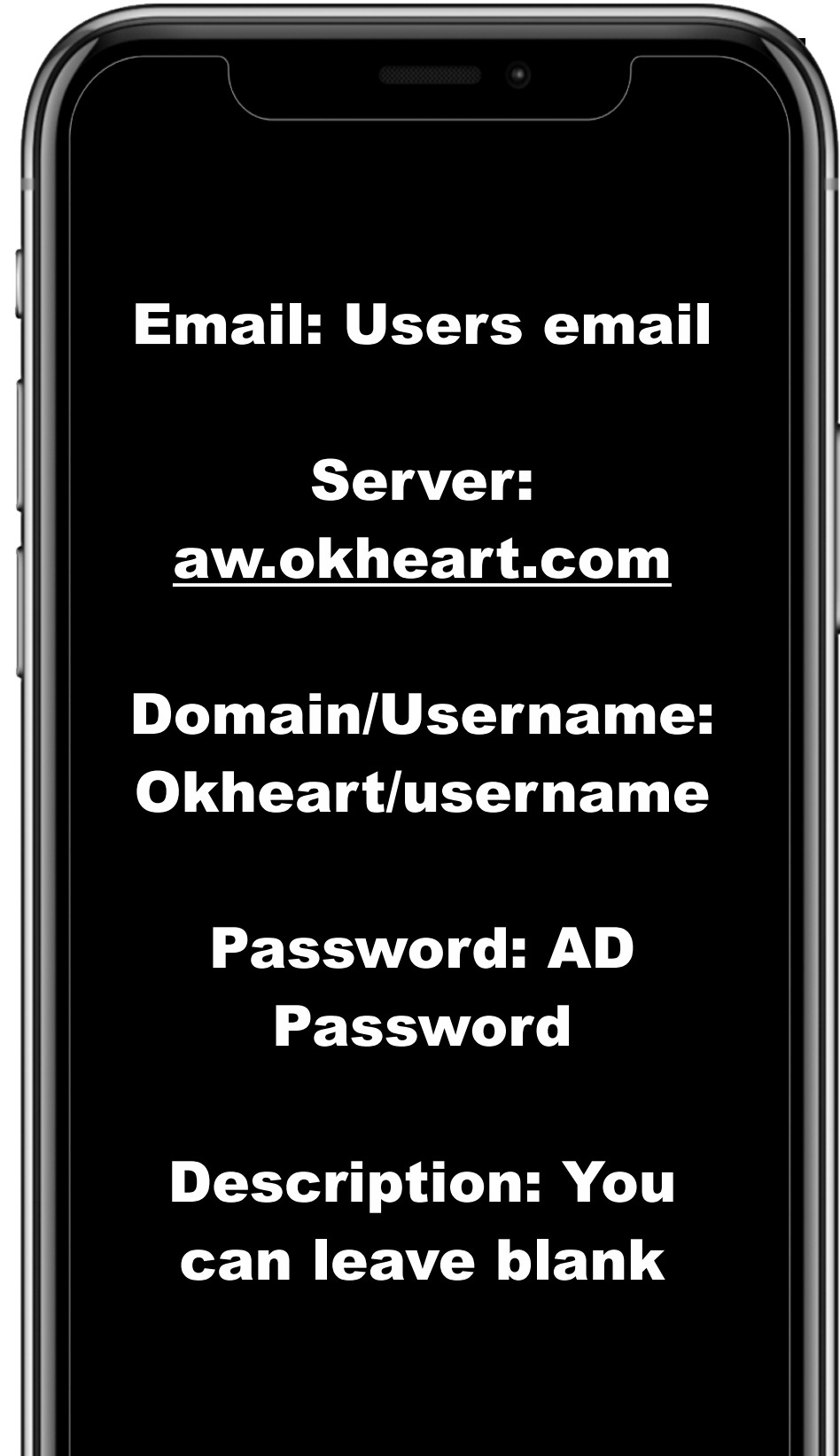
Step One: Request Outlook app from Infosec

Step Two: Tap on OUTLOOK APP and Tap on ADD ACCOUNT

Welcome to Outlook
Bring all your emails, contacts, files and calendars together.

ADD ACCOUNT

CREATE NEW ACCOUNT

Step Three: Confirm the pre-select the enrolled end-users email address TAP CONTINUE

Add account

Enter your email
bplemons@okheart.com

PRIVACY AND TERMS

CONTINUE

Step Four: Confirm the end-users email address Info And have them enter their AD password TAP CONTINUE

Email: Users email

Server: aw.okheart.com

Domain/Username: Okheart/username

Password: AD Password

Description: You can leave blank

Step Five: TAP MAYBE LATER and then email should start syncing shortly

Add another

Would you like to add another account?

MAYBE LATER   ADD